
POLICY No.8
MAILBOX STANDARDS

EFFECTIVE: FEBRUARY 10, 1999
Revised June 8, 2004

Mailboxes must meet the approved designs and criteria as outlined below: Approved Designs:

- A 19" long x 9" high x 6 1/2" wide U. S. Postal Standard metal, all black, non-decorative style mailbox, and a 18" long x 9" high x 7 1/2" wide wood newspaper box, both mounted on a 4' x 4" wood post or 4' x 4" simple black metal post. The mailbox should be stacked on the newspaper box. (See Fig. 1)
- Step Two Mailmaster Plus, all black Model No. 5412 (See Fig. 2)

General Criteria:

- The mailbox must meet the U. S. Postal Regulation requirements on height above street and distance from curb.
- While numbers are only required on one side of the mailbox, numbering both sides is encouraged.
- The mailbox must have brass metal numbers on the side a minimum of three (3) inches in height and a maximum of four (4) inches in height. Numbers to be solid brass metal. Stick on numbers; plastic, brass colored numbers; and brass plated steel numbers are not permitted.
- The use of chemical fastening systems, and non ferrous metal fastening systems is encouraged to prevent rusting of fasteners as long as these systems do not detract from the appearance of the mailbox.
- Homeowners have a duty to maintain mailbox in a condition acceptable to OCCA and USPS

Fig. 1

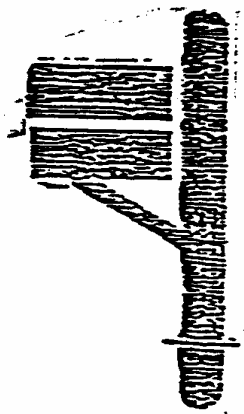


Fig. 2

